

The Gospel and the Preacher

Guidelines for Students – Spring 2012

Enrollment

Anyone desiring to enroll in the *The Gospel and the Preacher* Bible School course can sign up in the ERC foyer. Application forms and tuition payments should be submitted to Angela Lorenz (614) 598-3812 or mailed to Eagle Rock Church, Attn: G&P Registration, 6810 Blacklick-Eastern Road, Pickerington, OH 43147. Applications must be received by February 22, 2012. Tuition payments must be received by March 3, 2012.

Classes will be held on Saturday mornings from 9:00 AM to 12:00 PM at Eagle Rock Church beginning March 3, 2012 through May 19, 2012. For online students, the 12-week course will be available Monday, March 5, 2012 through Sunday, May 27, 2012. All students are required to attend the graduation celebration at Eagle Rock Church on Sunday evening, June 3, 2012.

Tuition

Tuition for the Bible School course is \$150 per person. The tuition must be paid in full by Saturday, March 3, 2012 in order to attend the classes. Tuition is nonrefundable.

Attendance

Attendance will be taken throughout the Bible School course using a weekly sign-in sheet. Students are expected to stay for the entire class each week. A student will become disqualified from receiving a Certificate of Completion if he/she has more than two absences. In such cases, the student can continue to attend classes but will not be issued a Certificate of Completion and tuition will not be refunded. No excuses will be taken into consideration. *(Note for Online: Specific requirements for online students are included on Page 3 of the Student Guidelines.)*

Tardiness

Classes will commence at 9:00 AM on Saturday mornings. Any student arriving after 9:00 AM will be considered tardy, and any student arriving after 9:30 AM will be considered absent. A student will become disqualified from receiving a Certificate of Completion if he/she is tardy more than three times. In such cases, a student may continue to attend classes but will not be issued a Certificate of Completion and tuition will not be refunded.

Dress Code

Women: "Business casual" dress will be the general guideline. Skirts or slacks are acceptable. Skirt lengths should be modest and in good taste (not more than one inch above the knee). No tight clothing or low necklines are permitted. No sweatshirts, t-shirts or jeans are permitted.

Men: "Business casual" dress will be the general guideline. Docker-type pants with a polo or button-down shirt is acceptable. Collared and/or button-down shirts are to be tucked in at all times. Sweaters and tunic-style tops can lay over your pants. No sweatshirts, t-shirts or jeans are permitted. Belts must be worn at all times. Facial hair should be kept neat and trimmed.

Shoes: Shoes should correspond to clothes worn (dress shoes or loafers for men; dress shoes, pumps or dressy sandals for women). Sneakers or flip-flops are not permitted.

Assignments

Various assignments will be issued by the instructors of the Bible School course. If a student is absent from a class, it will be the student's responsibility to obtain any class assignments and a CD of the class missed. CDs will be available for purchase, but not DVDs. *(Note: CDs are for the student's use only and are not to be duplicated or shared with anyone not currently enrolled in The Gospel and the Preacher.)* In the case of absences, the student must still submit any homework assignments on or before the day of class. Half credit will be given for assignments turned in late. Each assignment must be completed in entirety in order to receive credit; no partial credit will be given for assignments that are only partially completed. Married couples are not permitted to complete their assignments collectively; each spouse must individually complete his or her own assignments.

The final exam will be given during the designated class time in week 12. No make-up dates are allowed.

A passing homework grade, a passing final exam grade, and completion of all public preaching assignments are requirements for receiving Certificate of Completion.

Student Code of Honor

All students are expected to conduct themselves in a manner reflecting and representing the Character of Christ at all times. This includes, but is not limited to legal, ethical and moral conduct that is explicitly defined in scripture. Violations of the Student Code of Honor include tobacco use, illegal drug use, drinking alcoholic beverages, sexual misconduct (including adultery, fornication, and homosexual behavior), viewing of any pornographic materials, verbal or physical abuse, disrespect for authority, and academic dishonesty of any sort, including but not limited to lying, cheating and plagiarism. Any violation of the Student Code of Honor is cause for immediate dismissal. Tuition will not be refunded.

Certificate of Completion

A Certificate of Completion will only be given to those who successfully complete the requirements of the course. It signifies that you have pressed into the things of God, submitted to the purposeful requirements given by leadership, and allowed the Holy Spirit to shape and mold you during this season of transformation and consecration. If you are unable to meet the requirements for a Certificate of Completion, you may continue to attend classes, but you will not be issued a Certificate of Completion and tuition will not be refunded.

Purpose for Spiritual Disciplines

These guidelines are for the purpose of establishing Godly values and disciplines in your life and the means of attaining a spirit of excellence. Our goal is to remove all excuses and mindsets that leave room for excuses in our lives. What we make excuses for will result in us no longer placing value in the things of the kingdom of God. What we become familiar with and lose value in will ultimately leave our lives. However, what we sacrifice for will be highly valued, and what we highly value in the Kingdom of God will increase our capacity to receive more from God! Remember the parable of the Pearl of Great Price:

Matthew 13:45,46 (NIV) *"Again, the kingdom of heaven is like a merchant looking for fine pearls. When he found one of great value, he went away and sold everything he had and bought it."*

This is an excellent opportunity to "sell-out" for the best that God desires for you! Let's place great value in all that is within His kingdom and get it into your possession!

Guidelines for Online Students Pursuing Graduation

Students desiring to complete the online Bible School course will have specific requirements to accommodate online participation. All online students are required to follow the same academic guidelines and code of honor as classroom students.

Online Student Advisor

An advisor will be assigned to each online student. Student advisors will be the primary contact person for the student and the liaison between the administration of the Bible School course and the student. All assignments, questions, etc. are to be submitted to the student advisor, who will in turn grade and return assignments and answer questions.

Access to Online Sessions

The video stream of each week's class will be available on the website for a seven day period. After seven days the video stream will no longer be available. The video streams should only be viewed by students currently enrolled in The Gospel and the Preacher online course.

Online Assignments

Assignments are to be completed and submitted electronically to the student advisor at the designated time each week. All requirements found in the "Assignments" section on Page 2 of the Student Guidelines pertain to online students, as well.

For public preaching assignments, online students must either come to Eagle Rock Church to preach or send a DVD of their 5-minute message preached in their own church.

Online students must take the final exam during a designated 3-hour period in week 12.

Technical Requirements

A high-speed internet connection is required in order to avoid technical problems and buffering while viewing the online video streams. Each online student will be assigned a username and password for accessing the video streams. It is the student's responsibility to test his/her login prior to the first day of class in order to ensure successful login.

Basic Requirements:

- A processor of 1.6 GHz or faster
- A current anti-virus application
- 256MB RAM or greater
- 20 GB hard drive or larger
- high-speed Internet connection
- Monitor and video card with 1024x768 ppi or greater resolution
- Sound card with speakers
- CD ROM
- Inkjet or laser printer (optional)
- Email address
- Microsoft® Internet Explorer® version 6.0
- Adobe® Reader® 6.0 or later
- Microsoft® Office XP, 2003, 2004 or 2007
- Microsoft® Word
- Flash® Player